

Standards of Progress
(for financial aid purposes)
Frequently Asked Questions

Q. I am probation, what do I need to do?

- A. You can not appeal the probation but you **MUST** attend one of our Satisfactory Academic Progress (SAP) workshops. You will only be allowed to apply for financial aid for one semester before being placed on suspension unless you attend. By attending the workshop you will learn your responsibilities and rights under the contract. Attending the SAP shop does not remove your probation status.

Q. What will happen to me if I drop one class?

- A. You are required to complete a cumulative total of 70% of the classes you attempt each semester. If you are currently in good standing, then you may be put on a probationary status. If you are currently on a probationary status, then you may be placed on suspension.

Q. What will happen if I drop or fail all of my classes?

- A. If you received financial aid, then you may owe back some or all of your financial aid received. Depending on your current status, you may be placed on a probation or suspension status.

Q. How can I be on suspension if all of my grades are good?

- A. More than likely you are on suspension because of one of two reasons: you have attempted 30 or more hours of remediation, or you have exceeded the maximum time frame for your current major. The Maximum Time Frame is calculated by taking the minimum number of hours to graduate and then multiply that by 150%. The number you get is the maximum number of hours you can attempt.

Q. I have already written an appeal letter to the counseling office, why do I have to do it again?

- A. Financial aid probation or suspension is different than academic probation or suspension. They both have their own policy and guidelines to follow when reviewing a student's appeal request. Just because one area removes you from probation or suspension is not a guarantee that the other area will too.

Q. Can I submit my appeal letter to any N.H.M.C.C.D. campus?

- A. Unfortunately, you are required to submit your appeal letter to the campus that placed you on suspension. You can mail, fax, or hand deliver your appeal letter. If you decide to mail or fax it, you will need to follow up with the office to make sure that your letter was received.

Q. How do I write a letter of appeal if my aid has been suspended?

- A. Your appeal letter must be **typed** and you should include your name, student ID number, and the date. You must explain the unusual circumstances that prevented you from maintaining progress. Also, you will outline the steps needed to succeed in the future. You will need to attach dated documentation of your unusual circumstances, as well as the appeal form cover letter provided by financial aid. The appeal form requires that you speak with a retention counselor if you are on suspension for remedial maximum time frame. An incomplete appeal letter will **NOT** be reviewed and will be returned to you.

Q. I was on suspension a long time ago, how come I still am?

- A. Financial aid suspension lasts forever unless you appeal it and it is granted. Suspension statuses never go away.